Part-time Check List

1) APPLICATION (APP) – Complete ONNSFA Application online at www.onnsfa.org

2) CERTIFICATE OF INDIAN BLOOD (CIB) – Official CIB with seal verifying legal Navajo Nation enrollment. Required for all first time applicants. Continuing ONNSFA students are not required to resubmit CIB unless there is a legal name change.

3) TRANSCRIPT(s) (TRX) – Official college, high school transcripts, and/or GED scores. First year applicants must submit final high school transcript with date of graduation. Continuing recipients must submit an official transcript after each semester. Additional transcripts are required from ALL previous colleges attended.

4) LETTER OF ADMISSION (LOA) – Applicants must be admitted to a postsecondary institution accredited by one of six regional accrediting associations as recognized by the Navajo Nation. Graduate applicants must submit two (2) letters of admission indicating full admission status. One Letter of Admission comes from the graduate college and the other from the graduate degree program. Enrollment Verification is required from students who have already submitted a Letter of Admission but have not been funded at least one term. Students who have not attended school for two consecutive semesters will need to submit a re-admission letter from their respective institution.

5) GRADUATION/DEGREE CHECK LIST – All Part-Time applicants must submit graduation/degree check list from respective degree program. It must show a listing of ALL the courses required to complete the degree you are pursuing.

6) COURSE REGISTRATION – Part Time Applicants must submit current Class Schedule/Registration for the term applying. The courses must correspond with the graduation/degree checklist for funding eligibility.

General Eligibility:

- All applicants must be admitted to a post-secondary institution accredited by one of six regional accrediting associations as recognized by the Navajo Nation:
  - MSA - Middle States Association of Colleges and Schools
  - NCA - North Central Association of Colleges and Schools
  - NEASC - New England Association of Schools and Colleges
  - NWCCU - Northwest Commission on Colleges/Universities
  - SACS - Southern Association of Colleges and Schools
  - WASC - Western Association of Schools and Colleges
- The appropriate accrediting association for highly specialized majors including, but not limited to, the National Architectural Accrediting Board for schools of architecture.
- Vocational Institutions chartered by the Navajo Nation.

Application Deadlines:

Academic Year includes Fall/Winter/Spring: June 25
Winter/Spring terms only: November 25

Send documents to your respective Agency Office:

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<thead>
<tr>
<th>Agency</th>
<th>Toll Free Number</th>
<th>Fax Number</th>
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<tbody>
<tr>
<td>ONNSFA Chinle Agency, P.O. Box 2358, Chinle, AZ 86503</td>
<td>1-800-919-9269</td>
<td>928-674-2331</td>
</tr>
<tr>
<td>ONNSFA Crownpoint Agency, P.O. Box 1080, Crownpoint, NM 87313</td>
<td>1-866-254-9913</td>
<td>505-786-2178</td>
</tr>
<tr>
<td>ONNSFA Ft. Defiance Agency, P.O. Box 1870, Window Rock, AZ 86515</td>
<td>1-800-243-2956</td>
<td>928-871-6561</td>
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<tr>
<td>ONNSFA Shiprock Agency, P.O. Box 1349, Shiprock, NM 87420</td>
<td>1-866-223-6457</td>
<td>505-368-1338</td>
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<tr>
<td>ONNSFA Tuba City Agency, P.O. Box 370, Tuba City, AZ 86045</td>
<td>1-866-839-8151</td>
<td>928-283-3215</td>
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All ONNSFA documents and forms can be found at www.onnsfa.org

Revised: 12/5/2013