



Part-time Check List

- ___ 1) **APPLICATION (APP)** – Complete ONNSFA Application online at www.onnsfa.org
- ___ 2) **CERTIFICATE OF INDIAN BLOOD (CIB)** – Official CIB with seal verifying legal Navajo Nation enrollment. **Required for all first time applicants.** Continuing ONNSFA students are not required to resubmit CIB unless there is a legal name change.
- ___ 3) **TRANSCRIPT(s) (TRX)** – Official college, high school transcripts, and/or GED scores. First year applicants must submit final high school transcript with date of graduation. Continuing recipients must submit an official transcript after each semester. Additional transcripts are required from **ALL** previous colleges attended.
- ___ 4) **LETTER OF ADMISSION (LOA)** – Applicants must be admitted to a postsecondary institution accredited by one of six regional accrediting associations as recognized by the Navajo Nation. **Graduate applicants must submit two (2) letters of admission indicating full admission status. One Letter of Admission comes from the graduate college and the other from the graduate degree program.** Enrollment Verification is required from students who have already submitted a Letter of Admission but have not been funded at least one term. Students who have not attended school for two consecutive semesters will need to submit a re-admission letter from their respective institution.
- ___ 5) **GRADUATION/DEGREE CHECK LIST** – All Part-Time applicants must submit graduation/degree check list from respective degree program. It must show a listing of **ALL** the courses required to complete the degree you are pursuing.
- ___ 6) **COURSE REGISTRATION** – Part Time Applicants must submit current Class Schedule/Registration for the term applying. The courses must correspond with the graduation/degree checklist for funding eligibility.

General Eligibility:

- All applicants must be admitted to a post-secondary institution accredited by one of six regional accrediting associations as recognized by the Navajo Nation:
[MSA](#)-Middle States Association of Colleges and Schools [NWCCU](#)-Northwest Commission on Colleges/Universities
[NCA](#)-North Central Association of Colleges and Schools [SACS](#)-Southern Association of Colleges and Schools
[NEASC](#)-New England Association of Schools and Colleges [WASC](#)-Western Association of Schools and Colleges
- The appropriate accrediting association for highly specialized majors including, but not limited to, the National Architectural Accrediting Board for schools of architecture.
- Vocational Institutions chartered by the Navajo Nation.

Application Deadlines:

Academic Year includes Fall/Winter/Spring	June 25
Winter/Spring terms only	November 25

Send documents to your respective Agency Office:

	<u>Toll Free Number</u>	<u>Fax Number</u>
___ ONNSFA Chinle Agency, P.O. Box 2358, Chinle, AZ 86503	1-800-919-9269	928-674-2331
___ ONNSFA Crownpoint Agency, P.O. Box 1080, Crownpoint, NM 87313	1-866-254-9913	505-786-2178
___ ONNSFA Ft. Defiance Agency, P.O. Box 1870, Window Rock, AZ 86515	1-800-243-2956	928-871-6561
___ ONNSFA Shiprock Agency, P.O. Box 1349, Shiprock, NM 87420	1-866-223-6457	505-368-1338
___ ONNSFA Tuba City Agency, P.O. Box 370, Tuba City, AZ 86045	1-866-839-8151	928-283-3215